



# THE APPRENTICE PROGRAM

A PROFESSIONAL RESIDENCY IN TRADITIONAL AND OUTDOOR EDUCATION

Dear Financial Aid Applicant,

The High Mountain Institute (HMI) recognizes that the cost of an excellent program such as the Apprentice Program is significant. HMI subsidizes the program to keep application costs down and attempts to make the Apprentice Program affordable for all accepted apprentices, regardless of their financial circumstances. In offering aid, we hope to attract apprentices from a wide range of economic, ethnic, and geographic backgrounds. HMI offers need-based financial aid for apprentices who cannot afford the full cost of the Apprentice Program. The amount of aid available each year is finite.

## Calculating Financial Aid

The Apprentice Program financial aid committee reviews gross income (both taxable and non-taxable), assets, liabilities, and dependency status of each candidate. The more one earns, and or owns, the greater the expected contribution. The financial aid committee calculates need by using information provided by the apprentice and her/his parents and attempts to make allowances for the different cost of living in some communities and adjust for home equity inflation.

## Dependent Status

If the candidate is claimed as a dependent of their parents, the parents as well as the candidate must complete and return the following forms and a copy of their most recent tax return. If the parents are divorced, both parents must complete the above forms.

## The Apprentice Program Financial Aid Policies

- Admission to the Apprentice Program is granted before considering financial aid applications.
- All financial aid awards are based entirely on need as determined by the financial aid committee.
- Parents claiming applicants as dependents are expected to support the apprentice to the extent they are able, as determined by HMI.
- Late applications may not receive full consideration.
- All financial aid records are kept confidential.

## Timetable for Applying for Financial Aid

Applications for admission and financial aid are due to HMI on February 15<sup>th</sup>. After February 15<sup>th</sup>, admission is on a space available basis and financial aid is available on a funds-available basis only.

## Financial Aid Application Checklist:

- This application form, completed pages 1 to 3 (2 sets for separated/divorced parents)
- Write the applicants name on the top of all three pages!
- Most recent completed 1040 Tax Forms. Parents who file separately or are separated/divorced should submit both forms.
- Seal the Financial Aid Application and tax forms and mail to:

Apprentice Program Applications  
High Mountain Institute  
Post Office Box 970  
531 County Road 5A  
Leadville, CO 80461

**HIGH MOUNTAIN INSTITUTE**

Post Office Box 970, Leadville, CO 80461 TEL 719-486-8200 FAX 719-486-8201 EMAIL [hmi@hminet.org](mailto:hmi@hminet.org)



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Financial Aid Application for (applicant's name) \_\_\_\_\_ Page 1 of 4

**Help us determine if you are of dependent or independent status:**

1. In the past calendar year, did your parents/guardians provide 50% or more of your living expenses (room, board, clothing, education, etc.)? \_\_\_\_\_ If yes, what percentage did they provide? \_\_\_\_\_

2. Did your parents/guardians claim you as a dependent in their last income tax form? \_\_\_\_\_

*Completing the Financial Aid Application: Regardless of a yes or no answer to the above questions, all applicants must fill out the following form entitled **Apprentice Financial Aid Form (PAGE 1 AND 2)**. If you answered yes to either of the last two questions, applicant's parents/guardian must fill out the form entitled **Parents/Guardians Financial Aid Form (Page 3 and 4)**. If parents are divorced, both parents must complete a separate copy of the **Parents/Guardians Financial Aid Form**.*

**APPRENTICE FINANCIAL AID FORM**

<b>Apprentice Program Applicant's Full Name</b> _____	Date _____
Mother's/Step-Mother's Name _____	Father's/Step Father's Name _____

Please note the marital status of the applicant's parents:  Married  Separated  Divorced  Other (explain) \_\_\_\_\_

HMI will use the contact information on page 1 of the Application Form, please review this information- Is it correct?  Yes  No

Applicant's Income Statement	Last Calendar Year	Est. for this Calendar Year	Explanation/Notes
Earnings	\$	\$	
Welfare/Veterans Benefits	\$	\$	
Worker's Compensation	\$	\$	
Dividends and/or Interest	\$	\$	
Alimony/Child Support	\$	\$	
Net Profit from business/farm	\$	\$	
Other Income (Explain)	\$	\$	
<b>TOTAL INCOME (Line A)</b>	<b>\$</b>	<b>\$</b>	

Applicant's Expense Statement	Last Calendar Year	Est. for this Calendar Year	Explanation/Notes
Food	\$	\$	
Clothing	\$	\$	
Housing (rent, mortgage)	\$	\$	
Taxes	\$	\$	
Health Insurance & Medical	\$	\$	
Auto Insurance	\$	\$	
Life Insurance	\$	\$	
School Tuition(s)/loans	\$	\$	
Clubs, Memberships (> \$200)	\$	\$	

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Financial Aid Application for (applicant's name) \_\_\_\_\_ Page 2 of 4  
APPRENTICE FINANCIAL AID FORM (continued)

Vacations	\$	\$
Other (explain)	\$	\$
Other (explain)	\$	\$
TOTAL EXPENSES (Line B)	\$	\$
<b>NET INCOME (Line A – B)</b>	<b>\$</b>	<b>\$</b>

Do you employ other people? [ ] Yes [ ] No If yes, how many in the home? How many in your business?

Applicant's Assets & Debts	Purchase Price & Date	Present Value	Amount owed on this asset
Family Home	\$	\$	\$
2 <sup>nd</sup> Home	\$	\$	\$
Other Land & Buildings	\$	\$	\$
Cash, Savings, CD's		\$	
Investments (stocks, bonds)		\$	
Trusts		\$	
Life Insurance (face value)			
Business and/or Farm			
Real Estate, Other Assets		\$	\$
Monies owed to the family		\$	
Auto (list year/make/model):		\$	\$
Auto (list year/make/model):		\$	\$
Other Debt (explain)			\$
TOTAL (Applicant)		\$	\$

Enter the funds you expect to contribute toward the cost of attending the Apprentice Program		Enter the expected cost of attending the Apprentice Program	
From you	\$	Apprentice Program Tuition	\$
From your family	\$	Transportation	\$
Aid from Other Sources	\$	Other expenses	\$
		Other expenses	\$
TOTAL (Item C)	\$	TOTAL (Item D)	\$
Requested Financial Aid Amount (Item C minus Item D)		\$	

*The information provided in this financial aid application is correct and accurate to the best of my knowledge:*

Signature

Date

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Financial Aid Application for (applicant's name) \_\_\_\_\_ Page 3 of 4

## PARENTS/GUARDIANS FINANCIAL AID FORM

List the name and relationship of all persons claiming the applicant as a dependent:

Date

Please note the marital status of the applicant's parents:  Married  Separated  Divorced  Other (explain)

HMI will use the contact information on page 1 of the Application Form, please review this information- Is it correct?  Yes  No

Parent Income Statement	Last Calendar Year	Est. for this Calendar Year	Explanation/Notes
Earnings	\$	\$	
Welfare/Veterans Benefits	\$	\$	
Worker's Compensation	\$	\$	
Dividends and/or Interest	\$	\$	
Alimony/Child Support	\$	\$	
Net Profit from business/farm	\$	\$	
Other Income (Explain)	\$	\$	
<b>TOTAL INCOME (Line A)</b>	<b>\$</b>	<b>\$</b>	
Parent Expense Statement	Last Calendar Year	Est. for this Calendar Year	Explanation/Notes
Food	\$	\$	
Clothing	\$	\$	
Housing (rent, mortgage)	\$	\$	
Taxes	\$	\$	
Health Insurance & Medical	\$	\$	
Auto Insurance	\$	\$	
Life Insurance	\$	\$	
School Tuition(s)/loans	\$	\$	
Clubs, Memberships (> \$200)	\$	\$	
Vacations	\$	\$	
Other (explain)	\$	\$	
Other (explain)	\$	\$	
<b>TOTAL EXPENSES (Parent (Line B))</b>	<b>\$</b>	<b>\$</b>	
<b>NET INCOME (Line A – B)</b>	<b>\$</b>	<b>\$</b>	

Do you employ other people?  Yes  No If yes, how many in the home? \_\_\_\_\_ How many in your business? \_\_\_\_\_

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Financial Aid Application Form for (Applicant's Name) \_\_\_\_\_ Page 4 of 4

## PARENTS/GUARDIANS FINANCIAL AID FORM (continued)

Parent Assets & Debts	Purchase Price & Date	Present Value	Amount owed on this asset
Family Home	\$	\$	\$
2 <sup>nd</sup> Home	\$	\$	\$
Other Land & Buildings	\$	\$	\$
Cash, Savings, CD's		\$	
Investments (stocks, bonds)		\$	
Trusts		\$	
Life Insurance (face value)		\$	
Real Estate, Other Assets			
Business and/or Farm	\$	\$	\$
Monies owed to the family		\$	
Auto (list year/make/model):		\$	\$
Auto (list year/make/model):		\$	\$
Other Debt (explain)			\$
<b>TOTAL (Parent)</b>		\$	\$

Lists dependents, including the applicant, schools and associated costs:

Child/Dependent Name	Name of School	Cost to Attend	Amount Paid by Family

***The information provided in this financial aid application is correct and accurate to the best of my knowledge:***

Signature \_\_\_\_\_

Date \_\_\_\_\_

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