



## ENROLLMENT AGREEMENT FOR PARENTS/GUARDIANS

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The minor student (those under 18 yrs. of age) named below intends to enroll in the \_\_\_\_\_ (hereafter sometimes "Program") at the High Mountain Institute. The student's parent/s or legal guardian/s (collectively referred to here as "parent/s") must sign this Enrollment Agreement (hereafter "Agreement"). In consideration of the services of the High Mountain Institute, Inc. (hereafter sometimes "High Mountain Institute" or "HMI"), **the parent/s acknowledge and agree as follows:**

### **Enrollment and Additional Forms**

A student is considered preliminarily enrolled in the Program once we receive this signed Agreement, the General Medical History & Information Forms, the HMI Acknowledgment and Assumption of Risks & Release and Indemnity Agreement, and the tuition deposit (see below). We will then require the submission of additional forms and paperwork and full payment. Therefore, **final acceptance, enrollment, and participation in the Program is contingent upon your full and timely payment and HMI's receipt and review of all signed and completed student paperwork and forms.** This paperwork is available for review at: [www.hminet.org/enroll](http://www.hminet.org/enroll)

### **Tuition, Deposit, and Expenses**

Tuition, including room and board, for the \_\_\_\_\_ is \$ \_\_\_\_\_ and should be paid directly to the High Mountain Institute.

1. HMI requires a non-refundable tuition deposit in the amount of \$ \_\_\_\_\_ following the return of this Agreement. To tentatively guarantee your space in the Program, please submit this Agreement and deposit no later than \_\_\_\_\_. The non-refundable deposit will be applied to tuition. HMI asks that the deposit and the full tuition may be paid to by check. Checks should be made payable to *High Mountain Institute* with the student name included in the memo. Checks should be mailed to High Mountain Institute, Attn: \_\_\_\_\_, 531 County Rd 5A, Leadville, CO 80461. If you would like to discuss a payment plan or you would like to use an alternative method to pay your tuition deposit please contact Em Ducharme at [educharme@hminet.org](mailto:educharme@hminet.org) or (719) 486-8200 x102. Please keep in mind that we do not accept debit or credit cards for payment.
2. Travel to and from Denver International Airport is not included in the tuition. HMI will provide transportation from the airport to HMI (and vice versa). **HMI Gap Only: Travel to and from the Program location and, if applicable, any additional air travel during the Program, is not included in the tuition.** The student and parent/s are responsible for making the student's travel arrangements. Parent/s are fully responsible for the student during travel time (and associated transportation) to and from the Program start and end locations.
3. Unless a payment plan is agreed upon with HMI, final payment for the remainder of tuition is due by \_\_\_\_\_. HMI reserves the right to separate a student from the Program and/or withhold transcripts, recommendations, evaluations, and other records if any payments (tuition, room & board, student account, etc.) are overdue by more than 14 days. If the Program is shorter than 14 days in length, all tuition, fees, and student account must be paid in full for the student to be allowed to begin the Program.
4. For all Programs excepting the Apprentice Program: Students will also be expected to establish an incidental expense account, called a student account, with HMI in the amount of \$ \_\_\_\_\_ which will be used for incidental expenses, textbooks, general supplies, personal equipment rental, medical expenses, and/or optional activity expenses. The student or parent/s may add to the account at any time by sending a check payable to *High Mountain Institute*. If there is leftover money at the end of the Program, a refund will be sent directly to the individual who made the deposits. Student account deposits are due by \_\_\_\_\_.
5. **HMI Semester only:** Students who currently attend certain HMI Member Schools (Concord Academy, Crossroads School, Dana Hall School, The Hotchkiss School, The Masters School, and Packer Collegiate Institute) will be given specific instructions for how Member School tuition will be transferred to HMI.



### **Refund, Withdrawal and Return**

The tuition deposit, and any previously paid tuition, is non-refundable unless, prior to the Program start date, HMI determines it cannot accommodate a student because of medical concerns clearly and timely disclosed on the General Medical History & Information Forms. Otherwise, **if for any reason or at any time (whether voluntary or involuntary) a student withdraws, does not attend, arrives late or leaves the Program in progress, neither the tuition deposit nor any tuition will be refunded.** HMI reserves the right, in its sole discretion, to separate (including any suspension or expulsion) students from the Program, for any of the reasons identified in this Agreement or otherwise. This includes, but is not limited to, separation for medical issues, physical injuries, emotional issues, discipline or behavioral issues, negative or non-participation, failure to follow HMI School rules, failure to uphold HMI community standards, non-payment of tuition or other fees, and/or other conduct or circumstances that HMI believes, in its sole discretion, is detrimental to the Program. The student and his or her parent/s are responsible for all costs of late or non-arrival or early departure (whether voluntary or involuntary). These costs include, but may not be limited to, medical costs and plane or transportation fares.

### **HMI Program Alterations and Force Majeure**

HMI endeavors to follow Program itineraries as may be described in HMI marketing materials or other Program information. However, HMI reserves the right, in its sole discretion, to alter or cancel any aspect of the Program, including itineraries and/or planned activities, as needed, to address changing conditions, for the health and well-being of students/staff or for other reasons. HMI will not be responsible, found in breach of this Agreement and/or legally liable for any tuition refund or for any loss, costs or damages for any Program alteration or delay, including any changes in the Program itinerary, cancellation, or other alteration resulting from an Act of God or other condition beyond its control (force majeure). Events constituting a force majeure include but are not limited to fire or other natural disaster, war, violence, terrorism, disease or other major event. Typically, these are events that may compromise the health or well-being of students/staff or otherwise prevent performance. In the event of a force majeure, HMI will suspend or alter its performance if and until, in its sole discretion, it is able to appropriately resume performance.

### **Insurance**

1. **Medical insurance:** All students are required to have medical insurance in place for the duration of the Program that provides coverage for all locations (domestic and international, if applicable) where the Program takes place. If the student does not have medical insurance, please contact us immediately so that we can assist you in discussing options for coverage.
2. **Travel/Tuition Insurance:** HMI recommends that all students purchase trip cancellation or travel insurance to assist in covering costs incurred in the event of cancellation, late arrival, or early departure. HMI also recommends that all students purchase tuition insurance to assist in covering costs incurred in the case of early/unexpected departure from the Program. Not all HMI Programs may be eligible for tuition insurance coverage. Note that many insurance companies require policies to be purchased shortly after enrolling in a program. For more information about travel/tuition insurance, view the "Travel and Tuition Insurance Information" page at [www.hminet.org/enroll](http://www.hminet.org/enroll).

Families are encouraged to review their medical and other insurance policies to understand their coverages.

### **Student Conduct**

HMI has high expectations for student conduct and behavior. Upon arrival, students will participate in an orientation and will discuss the nature of the Program community, rules and standards of conduct and student responsibilities within the Program community. HMI discusses community rules, norms and expectations with students intermittently throughout the Program in various settings, and includes information on these subjects in pre-course and written materials.



The student must agree to abide by the standards of conduct that support the goals of the Program. The success of the community depends upon the full and positive participation of all members. The following eight School Rules are expellable offenses:

- Plagiarizing, cheating, or lying
- Stealing
- Willful destruction of property
- Use or possession of alcohol or drugs
- Harassment, bullying, hateful or negative speech of any kind
- Being in “Unknown locations”
- Sexual activity, specifically intercourse
- Use or possession of tobacco products

**Photo & Statement Authorization**

Parent/s authorize HMI, and/or parties it designates, to photograph, film, record and/or otherwise capture the student, parent/s or other family member/s name, image, voice, verbal or written statement/s (including quotations from conversations and correspondence), photograph and/or visual likeness (collectively “images”) and use those images in any media throughout the world, in perpetuity, including for broadcast, sale, reproduction or display on the internet (including the HMI website or other internet sites), or in motion pictures, audio or video recordings, HMI catalogues, marketing presentations and/or other form for any informational, promotional or educational purpose without compensation to student, parent/s or other family member/s. HMI owns these images and the student and parent/s waive any inspection or approval rights.

**Lost, Stolen, or Damaged Property**

HMI is not responsible for a student’s lost, stolen or damaged personal equipment or property. In addition, students and/or their parent/s will be held responsible for the student’s role in damage to or loss of HMI, its contractors or other third parties’ property or equipment. This may include sharing in the group’s collective responsibility for willful equipment/property destruction or loss.

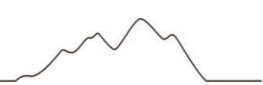
**Legal Authority to Enroll Child**

I certify and represent that I have the legal authority to enroll my child in the Program and to execute this Enrollment Agreement and all required documents. To the extent necessary, I agree that I have obtained any and all other pertinent consents or authorities (including any required by a court decree or order; for example, a divorce decree, custody order or joint parenting plan). I fully understand and agree that if my child’s other parent (or anyone else) challenges my authority: a) the child will not be allowed to attend the Program, or, if already attending, the child may be sent home without a refund if the parents or other parties involved cannot reach agreement, and, b) I agree to indemnify, defend and protect HMI from any claims made by the other parent or any person against HMI, to the fullest extent provided for in the HMI Acknowledgement and Assumption of Risks & Release and Indemnity Agreement or otherwise, including payment of any costs or attorneys’ fees expended by HMI to resolve a dispute.

**Parent/s Further Agree:**

**I have read, understand, and agree to the terms outlined in this Agreement. I understand I am legally bound by the terms of this Agreement and that I am individually (jointly and severally) responsible for the entire Program payment obligation whether I sign this Agreement with or without the student’s other parent or legal guardian, regardless of any division of educational or special Program expenses included in a divorce decree, joint parenting plan or other official document or private agreement.** I agree to obey all HMI rules, regulations, and policies, review and accurately complete all forms and information and submit all payments in a timely manner. I give my child permission to participate in all Program activities, whether occurring on or off HMI property.

Colorado law (without regard to its conflict of laws rules) governs all aspects of the student’s relationship with HMI, contractual or otherwise, and any mediation, suit, or other dispute with HMI must be filed or entered into only in Lake County, Colorado. I agree to attempt to settle any dispute (not settled by discussion) before a mutually acceptable Colorado mediator. ***One of the student’s parent/s, or both parent/s, if available, must sign below.***





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**I understand that my signature is valid and legally binding whether I choose to electronically sign or manually sign a printable version of this Agreement.**

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Print 1<sup>st</sup> Parent/Guardian Name                      1<sup>st</sup> Parent/Guardian Signature                      Date

\_\_\_\_\_  
Print 2<sup>nd</sup> Parent/Guardian Name                      2<sup>nd</sup> Parent/Guardian Signature                      Date

